



TRADERS PRODUCT MARKET SPACE
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<https://tpms.co.za/>

Dear Vendor,

Traders Product Market Space would like to invite you to list your products on our website. This is a totally FREE service and you can list as many products you wish to. We do however have one very important rule and that is that any product you wish to list, must be your own handywork. A product therefore made by you and not a product bought by you and then offered for resale.

The process is very simple, you will provide us with pictures of your various products, a description of each one and the price you wish to sell it for. This you would email to us. Once these are loaded you will be notified and you can then check your listings to ensure that you are happy.

We offer the follow services:

- a. A free listing of all your products, no minimum required, under your own name.
- b. Products are bought, through this website, online and paid for by the customer. The customer is also presented with numerous shipping options, which when chosen, will also be payable online.
- c. Once we have received an order, you will be notified of the pending order and once we have received payment for it, you will be notified, with full details of shipping, etc. to proceed with the order. You will never have to send an order to someone who has not yet paid for it. We will make payment to you, before shipment, for the order.
- d. The following applies, regarding payment to you.
 - a. We make payment to your bank account as soon as any money is cleared in our account. From this payment we raise the following charges. A commission fee of 5% per order, this includes any bank charges to us and a 2% handling fee, which basically is our fee for the order placed. We do not raise any charges to shipping costs, paid by the customer. This is paid over to you in full, so that you can ship it to the customer using their shipping preference.
 - b. You would then process the order on your side and ship it to the Customer via their choice of shipping method selected.
- e. The total cost will therefore never exceed 5% of the total price of an order, excluding shipping costs. This basically makes up for our bank charges and a 2% commission per sale for you. There are no other charges involved to you.

f. We also offer you up to 3 free email addresses, that have the extension @tpms.co.za, Once you have committed to list with us and for the duration that you list with us, we will provide you with a choice of up to 3 email addresses. This is not compulsory, and you may make use of this service or not.

Should you be interested in our services, please send us an email with your details, Name of business, Address, Tel No (of person to speak to for more info), preferably a Cell number. A brief description of your products and email address if possible.

We will be in contact with you as soon as possible and forward you some methods on how to upload your products to us.

We are looking forward to making contact with you and to provide this service to you.

Kind Regards

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